Furzedown Primary School Parent Forum Meeting Minutes 20th Oct 24

1. Governance Update (Rebecca Wilson, Chair of Governors)

- **Annual Governance Report:** Although not mandatory, the report is recognised as good practice. The school has undergone significant changes, including a new headteacher and refreshed governing body.
  Report will be circulated with these minutes for parents to read. A copy will be added to the school's website.
- **Recruitment and Committees:** Last year's recruitment drive enhanced the team. The board is divided into two main committees: Curriculum and Achievement, and Finance and Resources, each meeting once per term.
- **Governor Activities:** Termly "working mornings" are held to focus on areas like reading or maths. Sub-committees handle headteacher appraisals and staff pay, with link governors in various areas.
- **School Performance:** Continues to meet or exceed national standards, with close monitoring of SEN, Pupil Premium, EAL, and ethnic disparities.

2. The Year Ahead

Mrs. Godden (Child and Family Link Worker):

- **Attendance Focus:** Efforts are made to improve attendance, especially among vulnerable groups. Initiatives include community engagement through coffee mornings and nursery partnerships.
- **Role Purpose:** The Child & Family Link Worker role aims to unite the community beyond times of need.

Ms. Faiella (Year 6 Teacher and Assistant Headteacher):

- Focus on behaviour, Wellbeing, volunteers, student teachers and Early career teachers, safeguarding and healthy schools.

School Development Plan: A 3-5 year plan focuses on children, staff, school, and community, linked to staff appraisals.

- **Communication Improvements:** Transitioning from SIMS to Arbor management system for full integration by year-end.
- **Core Values and Ethos:** Strengthening these remains a priority following last year's parent survey feedback.

3. Equality, Diversity, and Inclusion

- **Parent Engagement:** Continued success with PTA events and inclusive activities.
- **Curriculum Development:** Ensuring it reflects community diversity, with parent engagement opportunities.

- **Pupil Voice Team:** Expanded with new EDI champions to promote diversity within the school.

4. Dining Hall Update

- Temporary kitchen installed in carpark by Wandsworth Council.
- **Temporary Kitchen Challenges:** Ongoing adjustments to menu and logistics, ensuring health and safety.
- **New Tables Installation:** Awaiting foldable tables to reduce setup time, with plans for smooth installation.
- **Communication:** Regular updates to parents and staff on dining improvements.
- **Permanent kitchen-** the school and Wandsworth are working on plans and hope to be able to give update in the next few weeks.

5. Financial Update

- **Budget Management:** Temporary Kitchen costing around £135,000, funded by Wandsworth Council.
- **Parental Donations:** Parental donations since April 24 totalling £6382. Some of this has been used for Gardening, plants, part funding our CCTV and Fob system and redecorating the Hall. The next project will be repairs to the outdoor play equipment.

6. Additional Considerations

- **School Journeys:** Year 4, 5 and 6 will all be having school journey in April and June 25.
- **Breakfast Club:** Evaluating staffing, pupil numbers and resources to maintain quality service and financially viable.
- **After-School Clubs:** Diverse offerings, 16 clubs this term, with focus on inclusivity and engagement.

7. Health and Safety

- **Regular Audits:** Annual Audit with Judicium. Improvement on last year's audit. Continual compliance with identified issues prioritised.
- **Risk Assessments:** Ensure that every aspect of school life is covered by Risk Assessment. Judicium to supply RA’s for Health and Safety and premises.
- **Pressure Systems Safety Inspections:** Consulting specialists for guidance and compliance.
- **Training and Development:** Health and safety training for staff, including first aid and risk assessment procedures.
- **Policy Updates:** Ensuring policies reflect current practices, with resources via Judicium available for templates.
- **Monitoring Progress:** Regular reviews of improvement plans and risk assessments.

8. Next Steps

- **Parent Communication:** Updates on system changes and club offerings, with potential parent survey.
- **Software Solutions:** Exploring automation for discounts within the new finance system.
- **Policy Updates:** Ensuring policies reflect current practices, with resources available for templates.
- **Parent Forum Planning:** Aligning agenda with school improvement goals and encouraging parental involvement.
- **Open Communication:** Encouraging input and support from staff and parents.

Thank you for your continued support and engagement with Furzedown Primary School. If you have any questions or feedback, please feel free to contact us through the school office.