

Statutory

Written Autumn 2017
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Next Review Autumn 2018

FURZEDOWN

E – Safety POLICY

Sub-committee
Pupils and Curriculum

INTRODUCTION

The internet is an essential element in 21st century life for education, business and social interaction. Furzedown Primary has a duty to provide children with quality internet access as part of their learning experience

AIMS

Internet use is a part of the statutory curriculum and is necessary tool for staff and children. Children and staff must feel confident and competent in their use of the internet. Safeguarding children during their daily use of the internet is one of our priorities.

IMPLEMENTATION

- ◆ Internet access is designed expressly for pupil use and includes filtering provided by LGFL, Virgin Media, Fronter and Atomwide, internet provider specialising in education. Filtering is monitored and controlled by E-safety leader and SMT.
- ◆ Sophos Intercept X service has been deployed to increase our protection against various cyber threats like ransomware attacks.
- ◆ Pupils are taught what internet use is acceptable and what is not and given clear objectives for internet use.
- ◆ We will ensure that the use of internet derived materials by staff and children complies with copyright law.
- ◆ Children are taught to be critically aware of the materials they read and are shown how to validate information before accepting its accuracy.
- ◆ ICT systems capacity and security are reviewed regularly.
- ◆ Virus protection (Sophos) is updated regularly.
- ◆ Security strategies are discussed with Wandsworth Children's Services ICT support.
- ◆ Children may only use approved email accounts on the school system (LGFL mail).
- ◆ Children must immediately tell a member of staff if they receive offensive mail.
- ◆ Children must not reveal personal details of themselves or others in email communication, or arrange to meet anyone without specific permission
- ◆ An email sent to an external organisation should be written carefully and authorised by adult before sending.
- ◆ The forwarding of chain letters is not permitted.
- ◆ The contact details published on the website are the school's address and number. Staff or children's personal information is not published.
- ◆ The head and SMT takes overall editorial responsibility and ensures that content is accurate and appropriate
- ◆ Photographs that include children are selected carefully and do not include individual children whose parents refused to agree to publication of photos.
- ◆ Children's full names are not used anywhere on the website or blog, particularly in association with photographs.
- ◆ Written permission from parents or carers is obtained on entry before photographs are

published on the website.

- ◆ The school blocks access to social networking sites but may allow appropriate ones for specific supervised activities
- ◆ Children are advised never to give out personal details of any kind which may identify them or their location.
- ◆ The school works with LA, Fronter and Atomwide to ensure systems to protect children are reviewed and improved.
- ◆ We use state-of-the art Cisco firewalls, internet and email filtering. Sophos anti-virus software for teachers and pupils to use at school and at home.
- ◆ If staff or children discover an unsuitable site, it must be reported to the E-Safety co-ordinator.
- ◆ Video-conferencing is only used under supervision of a member of staff.
- ◆ Emerging technologies are examined for educational benefit before use is allowed in school.
- ◆ Acceptable use of ICT is regularly discussed and agreed in staff meeting.
- ◆ Furzedown keeps a record of all staff and children who are granted internet access. The record is kept up-to-date through the SIMS and USO auto-updates which are monitored by E-safety co-ordinator.
- ◆ **E-Safety rules are posted in all networked rooms and discussed with children throughout the year in assemblies and in class. At least 1 assembly per term.**
- ◆ **CEOP materials are available on the school web site.**
- ◆ Children are informed that network and internet use is monitored.
- ◆ Class lessons highlight the dangers of smart phone mis-use eg. sending images, texting, snap chat, Instagram.
- ◆ Parents are reminded to be vigilant in Parents newsletters regularly.
- ◆ Parents are invited to E-safety and cyber-bullying workshops.
- ◆ E-safety is included in the Home-School agreements and reminders in school newsletters.
- ◆ Assemblies and class talks by the police reinforce E-Safety rules and to help to prevent cyber bullying.

MONITORING AND ASSESSMENT

- ◆ Furzedown will take all reasonable precautions to ensure that users access only appropriate material. However, due to the international scale and linked nature of internet content, it is not possible to guarantee that unsuitable material will never appear on a computer. Neither the school nor Wandsworth Council can accept liability for the materials accessed or any consequences of internet access.
- ◆ We audit ICT provision to establish if the E-Safety Policy is adequate and that its implementation is effective.
- ◆ **Complaints of internet misuse are dealt with by a senior member of staff immediately.**
- ◆ Any complaint about staff misuse must be referred to the head teacher.

PERFORMANCE

Performance indicators

- ◆ All children and staff to show growing keenness and competence in their use of the internet.
- ◆ Regular and varied use of internet.
- ◆ Very few or no incidents concerning use of the Internet.
- ◆ Parents aware of Internet use issues.